

**EXTRACTS OF GOVERNING BODY MEETING MINUTES****YEAR - 2015-2016****GOVERNING BODY MEETING NOTICE**

There will be a meeting of the Governing Body on Friday, 16th October 2015 @ 11 a.m. in Audio Visual Room. All members are invited to attend the meeting.

AGENDA

1. Prayer – Bro. M.K.Francis, Superior, Patrician Community, Chennai
2. Welcome & Introductory Remarks – Bro. Dr. A. Stanislaus, Provincial & President - Governing Body
3. Approval of previous minutes – Bro. Dr. S. Arockiaraj, Director & Secretary
4. Action taken report (ATR) – Bro. Dr. S. Arockiaraj, Director & Secretary
5. Director & Secretary's Report – Bro. Dr. S. Arockiaraj, Director & Secretary
6. Principal's Report – Dr. Fatima Vasanth, Principal
7. Approval of the Recommendations of the Academic Council – Dr. Fatima Vasanth, Principal
8. Additional Infrastructure facilities – Dr. Fatima Vasanth, Principal
9. Concluding Remarks – Dr. Hanifa Ghosh, University Representative
10. Any other matter with the permission of Chair
11. Vote of Thanks – Dr. Arokiamary Geetha Doss
Vice Principal

Bro. Dr. S. Arockiaraj
Director & Secretary

To

All Members of the College Governing Body



LIST OF GOVERNING BODY MEMBERS

1. Rev.Bro.Dr.A.Stanislaus, Provincial & President
2. Rev.Bro.M.K. Francis, Vice President
3. Rev.Bro.S.Arockiaraj, Director & Secretary
4. Rev.Bro.Johnson Rex Dhanapal, Management Representative
5. Dr.Fatima Vasanth, Principal & Chairperson
6. Dr.Arokiamary Geetha Doss, Vice Principal
7. Ms.Lenora Vieyra, Faculty Representative
8. Dr.Hanifa Ghosh, University Representative



**Agenda 3 – MINUTES OF THE GOVERNING BODY MEETING HELD ON
24.11.2014**

The Governing Body Meeting was held on 24.11.2014 at 11.30 a.m. in the Audio Visual Room.

Members present

1. Rev.Bro.Dr.A.Stanislaus, Provincial & Chairperson
2. Rev.Bro.M.K. Francis, Vice President
3. Rev.Bro.S.Arockiaraj, Director & Secretary
4. Rev.Bro.Johnson Rex Dhanapal, Management Representative
5. Dr.Fatima Vasanth, Principal
6. Dr.Arokiamary Geetha Doss, Vice Principal
7. Ms.Lenora Vieyra, Faculty Representative
8. Dr.Hanifa Ghosh, University Representative

The agenda was taken for discussion

1. Welcome – The meeting began with prayer and introductory remarks by Rev.Bro.Dr.Stanislaus.
2. Approval of minutes – The minutes of the previous minutes was presented by Bro.S.Arockiraj, Director and Secretary and the governing body approved the minutes.
3. Action Taken Report – Bro.S.Arockiaraj presented the action taken report
4. Directors Report – Bro.S.Arockiaraj presented the report for the period June 2014 to November 2014 and the same was taken note.
5. Principals Report – Dr.Fatima Vasanth, Principal presented the academic report for the period June 2014 to November 2014 and the same was taken note.
6. Approval for New Courses for the academic year 2015 – 2016 – The proposal was accepted by the Governing Body.
7. NAAC – The budget for the NAAC peer team visit was presented and the same was approved by the Governing Body.
8. Appointment of Faculty – The governing body approved the vacancy and appointment of new faculty members. The appointments will be completed by January 2015.
9. Additional Infrastructure facilities – Principal presented the additional infrastructure facilities required. The Blue print of the administrative block was handed over to the President for consideration and approval.



10. Remarks by University Representatives - The following suggestions was made by Dr.Hanifa Ghosh

- To introduce online entry regarding ragging as per guidelines received from UGC.
- To introduce NME ICT (Broad Band connectivity with wifi).
- To concentrate more on Research activities and publications by faculties.
- To increase the number of books in the library.
- To document the feedback from the companies that have recruited students for the last 4 years.
- To introduce more welfare scheme for faculty.

11. Governing Body Meeting – The next governing Body meeting will be held in the month of April 2015. The date of the meeting will be fixed according to the convenience of the President.

12. There upon the meeting concluded with the vote of thanks by Dr.Geetha Rufus, Vice Principal.

Bro.S.Arockiaraj
Director & Secretary

Rev.Bro.Dr.A.Stanislaus
Provisional and President of Governing Body

AGENDA 4 - ACTION TAKEN REPORT (ATR)

S.No.	Points Arising From Previous Meeting	Action Taken
1.	Approval for new courses for the year 2015-16. B.S.W./B.Sc.Maths/B.Sc.Psy./M.A.Eng.	3 UG courses and 1 PG Course approved by Madras University were introduced during the academic year 2015 – 2016
2.	To follow up on Minority Status	Minority Status was granted by the department of Higher Education, Govt. of Tamil Nadu - G.O.(2D)No:67,dt.22.07.2015 for a period of five years from 2014-2015 to 2018-2019.
3.	Certificate courses to be introduced through the Patrician College Empowering Cell	Certificate courses were made mandatory for the I year students one per semester and optional for II and III years. The certificate courses are run by the PCEC
4.	Appointment of faculty for new courses	Posts were advertised, applications were called for and qualified faculty were appointed after due selection process.
5.	Requirement for additional infrastructure	Additional Classrooms were made ready for new programmes. Required furniture and other facilities were made ready.
6.	Admission criteria	<ul style="list-style-type: none"> • 750 marks in +2 was the cut of mark • Special drive for girl students • Christians and minority and students were given concession.
7.	NAAC Accreditation	College was awarded 'A' Grade by NAAC with CGPA of 3.12 on four point scale for a period of 5 years from 2015 – 2019.

Bro.Dr.S.Arockiaraj

Director & Secretary

**YEAR - 2015-2016****Governing Body Meeting Notice**

There will be a meeting of the Governing Body on Tuesday, 24th May 2016 at 2.00 p.m. All members are invited to attend the meeting.

AGENDA

1. Prayer – Rev.Bro.M.K.Francis
Superior, Patrician Community
2. Welcome &
Introductory Remarks – Rev. Bro. Dr. Arockiaraj
Director and Secretary
3. Approval of the previous
minutes – Rev. Bro. Dr. Arockiaraj
Director and Secretary
4. Action Taken Report (ATR) – Bro. Bro. Dr. Arockiaraj
Director and Secretary
5. Director & Secretary's Report – Bro. Bro. Dr. Arockiaraj
Director and Secretary
6. Principal's Report – Dr.Fatima Vasanth, Principal
7. Additional Infrastructure Facilities
8. Concluding remarks
9. Any other matter with the permission of the Chair
10. Vote of thanks – Dr.Arokiamary Geetha Doss, Vice Principal

Bro. Bro. Dr. Arockiaraj

Director & Secretary

All Members of the Governing Body.



LIST OF GOVERNING BODY MEMBERS

1. Rev. Bro. Francis, Superior

Rev. Bro. Bro. Dr. Arockiaraj, , Director and Secretary

2. Dr. Fatima Vasanth, Principal

3. Dr. Arokiamary Geetha Doss, Vice Principal

4. Mrs. Lenora Vieyra, Faculty Representative

5. Sr. Jecinta Quadras, University Representative



Agenda 3 - Minutes of the Governing Body Meeting held on Friday, 16th October 2015 @ 11.00 a.m.

Members Present

1. Rev.Bro.Dr.A.Stanislaus - Provincial & President of Governing Body
2. Rev.Bro.M.K. Francis - Vice President
3. Rev.Bro.Dr.S.Arockiaraj - Director & Secretary
4. Dr.Fatima Vasanth - Principal
5. Dr.Arokiamary Geetha Doss - Vice Principal
6. Mrs.Lenora Vieyra - Faculty Representative
7. Dr.Hanifa Ghosh - University Representative

Apology Received

Rev.Bro.Johnson Rex Dhanapal - Management Representative

The meeting started with a prayer by Rev. Bro. M.K. Francis, Superior, Patrician Brothers, Chennai.

Rev. Bro. Dr. A. Stanislaus, Provincial & President of Governing Body welcomed the gathering and expressed his appreciation to all invitees for their presence, to the management presence in the college, the faculty and the students for their joint efforts in achieving the NAAC A grade. He ensured his daily prayers for the success of the college and the daily life of the families of the stakeholders for all their services rendered.

Ms. Bronwen Joseph welcomed all invitees and members with a floral welcome.

The minutes of the previous Governing Body Meeting was approved by the Director & Secretary and the President of the Governing body

The agenda was taken up for discussion

1. Welcome Address - Rev. Bro. Dr. Arockiaraj, Director and Secretary of Patrician College presented his report highlighting all matters concerning management decisions.
2. Approval of minutes – The minutes of the previous meeting was presented by. Bro. Dr. Arockiaraj, Director and Secretary and the Governing Body approved the minutes.



3. Action taken Report - . Bro. Dr. Arockiaraj, Director and Secretary of Patrician presented the action taken report.
4. Directors Report - . Bro. Dr. Arockiaraj, presented the report for the period June 2015 to October 2015 and the same was taken note.
5. Principals report - Dr. Fatima Vasanth, Principal presented the report for the period June 2015 to October 2015. The report covered on academic, co-curricular and extracurricular activities of the faculty and students. The report was taken note.
6. Appointment of Faculty – The Governing Body approved the vacancy and appointment of new faculty members. The appointments will be completed by January 2016.
7. Remarks by the University Representative – The following suggestions were made by Dr. Hanifa Ghosh
 - Dr. Hanifa Ghosh suggested that the certificate courses be linked to life skills. This would be more effective if the courses were linked to the Entrepreneurial Development cell where skills with business prospects could be developed to make students self reliant and not dependent on others for employment. She mentioned that holistic coverage of soft skills are also a mandatory part of the University syllabus and need not be brought under certificate courses again.
 - Dr. Hanifa Ghosh placed on record her appreciation for all the efforts culminating in the awarding of A grade to the college on its first NAAC cycle. She also said that she has mentioned about Patrician College Library in her college. She ensured that she will pray for the success of Patrician College in the future.
8. Governing Body Meeting – The next Governing Body Meeting will be held in the month of May 2017

There upon the meeting concluded with the Vote of thanks by Dr. Geetha Rufus, Vice Principal

Bro.Dr. S.Arockiaraj
Director and Secretary

Rev.Bro.Dr.A.Stanislaus
Provincial & President of Governing Body

**Agenda – 4 ACTION TAKEN REPORT**

S N	Points Arising from Previous Meeting (16.10.2015)	Action Taken
1	Permanent Affiliation	Pending with the University and under process
2	Introduction of New Courses	M.Phil Social Work Commerce
3	Recommendations for Autonomy	Preparation is in progress
4	Facilitate the expansion of the college	Introduce new programmes in Shift II

**YEAR - 2017-2018****GOVERNING Body Meeting Notice**

There will be a meeting of the Governing Body on **Friday, 21st April 2017** at 2.00 p.m. All members are invited to attend the meeting.

AGENDA

- Welcome and introductory remarks - Rev. Bro. Solomon
- Approval of Previous Minutes – Rev. Bro.O. Joseph, Director & Secretary.
- Action Taken Report – Rev. Bro.O. Joseph, Director & Secretary
- Director’s Report – Rev. Bro.O. Joseph, Director & Secretary
- Principal’s Report – Dr. Ravichandran, Principal
- Any other matter approved by the Chair

Rev. Bro.O.Joseph
Director & Secretary

To
All Members of the Governing Body.



LIST OF GOVERNING BODY MEMBERS

- Bro. Johnson Rex Dhanabal, Superior
- Bro. Solomon, Member
- Rev. Bro.O.J Joseph, Director & Secretary
- Dr. Ravichandran, Principal
- Dr. Arokiamary Geetha Doss, Vice Principal
- Mrs. Lenora Vieyra, Faculty Representative
- Sr. Jecintha Quadras, University Representative



Agenda 3 - Minutes of the Previous Governing Body Meeting Held On May 24th, 2016 at 2.00 p.m.

Members Present :

1. Bro. Francis, Superior
2. Bro.Dr.S.Arockiaraj, Director and Secretary
3. Dr. Fatima Vasanth, Principal
4. Dr. Arokiamary Geetha Doss, Vice Principal
5. Mrs. Lenora Vieyra, Faculty Representative
6. Sr. Jecintha Quadras, University Representative

The following Agenda was taken for discussion

1. Prayer – The meeting began with a prayer by Mrs. Lenora.
2. Welcome and introductory remarks were given by Rev. Bro.Arockiaraj
3. Approval of minutes – The Minutes of the previous meeting was presented by Rev Bro.Arockiaraj, Director and Secretary and the Governing Body approved the Minutes.
4. Action Taken Report – Bro.Arockiaraj presented the Action Taken Report
5. Director's Report – Bro.Arockiaraj, presented the report and the Budget for 2016 – 2017 was taken note.
6. Principal's Report – Dr. Fatima Vasanth, Principal presented the Academic Report and the same was taken note.
7. Appointment of Principal. It was decided to complete the process of appointment before the commencement of the academic year.
8. To get Permanent Affiliation from University of Madras
9. Proposed to initiate new programmes in Shift I and shift II and Continuous Provisional Affiliation for BSW, B.Sc. Psychology & B.Sc. Maths. Proposed to start Research Programmes .
10. To study the programmes which can be enhanced to research departments
11. To fill up vacancy positions for the year 2016 - 2017
12. To update the ERP solutions Palpat Ichinichi Software International Ltd.
13. Proposed to fill the administrative staff vacancies in the academic year 2016-17
14. Proposed to establish additional infrastructural facilities for the academic year 2016 – 17
15. To apply Ph. D. guideship for eligible candidates
16. To purchase additional projectors and full campus surveillance CC camera and Laptops.



17. Proposed to conduct an intercollegiate cultural fest

AGENDA 4 - ACTION TAKEN REPORT - 2016 -2017

S.No	Points arising from previous meeting	Action Taken
1	To appoint qualified Principal before the re-opening date	Dr. M. Ravichandran was appointed.
2	To get Permanent Affiliation	Under process.
3	Proposed to initiate new programmes in Shift I subject to availability of space and expand new programmes in Shift II after studying the viability of the new programmes.	Decision taken to expand programmes in Shift – II. To apply for New programmes for the academic year 2017 – 2018 - B.Com. Accounting & Finance in Shift – I and B.Com. General, BCA , B.Com. Accounting & Finance and B.Com. Corporate Secretaryship in Shift – II.
4	Continuous Provisional Affiliation for BSW, B.Sc. Psychology & B.Sc. Maths in Shift – I for II year	Inspection Commission visited the campus and Continuous Provisional Affiliation for BSW, B.Sc. Psychology and B.Sc. Mathematics in Shift – I for II year was granted.
5	Proposed to start Research Programmes	To update PG departments to Research Departments
6	To study the programmes which can be enhanced to research departments	On scrutinizing it was found that Departments of M.Com. and MSW are eligible to be converted into a Research Department.
7	To fill up vacancy positions for the year 2016 - 2017	Teaching positions were filled up for the academic year 2016 – 2017.



8	To update the ERP solutions Palpap Ichinichi Software International Ltd.	Vendor for the academic year 2016 – 2017 for up gradation of ERP solutions - Palpap Ichinichi Software International Ltd.
9	Proposed to fill the administrative staff vacancies in the academic year 2016-17	Administrative positions filled.
10	Proposed to establish additional infrastructural facilities for the academic year 2016 – 17	Staff rooms were renovated (English and Commerce / Accounting & Finance / Corporate Secretaryship Departments).
11	To apply Ph. D. guideship for eligible candidates	Applied for Ph.D. Guideship for eligible candidates.
12	To purchase additional projectors and full campus surveillance CC camera and Laptops.	Additional Projectors, Entire campus is under surveillance, Band instruments, two additional RO plants were installed And all Heads of the departments were provided with laptops.
14	Proposed to conduct an intercollegiate cultural fest	Decided to organize an intercollegiate fest “Phantasia” in September 2016.
15	To start a Civil Services Cell	To start a preparatory center for IAS / IPS aspirants.

Bro. O. J. Joseph

Director and Secretary

**YEAR – 2018-2019****CONTENTS**

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GOVERNING BODY MEETING NOTICE

There will be a meeting of the Governing Body on 22nd May 2019 @ 2.00 p.m. in the Source Hub Room. All members are invited to attend the meeting.

AGENDA

1. Prayer – Mrs. Lenora Vieyra
2. Welcome & Introductory Remarks – Bro. Solomon, Member
3. Approval of previous minutes – Bro. Johnson Rex Dhanabal
4. Action Taken Report (ATR) – Bro. Johnson Rex Dhanablal
5. Director & Secretary's Report – Bro. Johnson Rex Dhanablal
6. Principal's Report – Dr. Joseph Durai



AGENDA 2 – WELCOME AND INTRODUCTORY REMARKS

Greetings! On behalf of the Management and as the Member of the Governing Body, it is my pleasure to welcome all of you to the Governing Body meeting of the Patrician College for this academic year 2018 -19.

Bro.Solomon
Member

AGENDA 3 – **Minutes of the previous Governing Body Meeting Minutes held on 21.04.2017.**

Members Present :

1. Bro.Johnson Rex Dhanabal, Superior, Director cum Secretary
2. Bro. Solomon, Member
3. Dr.JosephDurai, Principal
4. Dr. ArokiamaryGeetha Doss, Vice Principal
5. Mrs. Lenora Vieyra, Sr. Faculty Member

Prayer – The meeting began with a prayer by Mrs. Lenora Vieyra

Welcome and Introductory remarks were given by Bro. Solomon

Approval of Minutes – The Minutes of the previous meeting was presented by Bro.Johnson Rex Dhanabal, Director cum Secretary and the Governing Body approved the same

Action Taken Report – Bro.Johnson Rex Dhanabal presented the Action Taken Report

Director's Report – Bro. Johnson Rex Dhanabal presented the Director's Report

Principal's Report – Dr.Joseph Durai presented the Principal's Report and the same was taken note.

**Agenda taken up for discussion :**

1. To introduce B.Sc. Computer Science and BA Journalism for the academic year 2018-19
2. Continuous provisional affiliation for the academic year 2018-19
3. To continue to conduct job fair and marathon
4. To renovate C Block
5. To air condition Conference Hall and AV room in C Block
6. To provide staff room for Shift II
7. To redevelop staff room for Computer Application.
8. To appoint Rotational Headship in 2019-20
9. To increase the number of beneficiaries for institutional scholarship
10. To introduce staff medical insurance policy
11. To set a grotto for Mother Mary
12. To shift the old canteen to the new Cafeteria Block
13. To provide financial support for articles published by faculty
14. Conduct graduation day for 2017 and 2018 batch together
15. Organize Alumni Musical evening
16. Introduce Certificate Courses
17. Follow up NCC

AGENDA 4 – Action Taken Report

S.No.	Points arising from previous meeting	Action taken
1	Appointment of Principal	Dr. Joseph Durai appointed as Principal w.e.f. 16 th June 2017
2	Permanent Affiliation	Under process
3	Continuous Provisional Affiliation	3 rd year Continuous Provisional Affiliation for BSW, B.Sc. Psychology and B.Sc. Maths was completed for the academic year 2017-18
4	Initiate new programmes in Shift – II	5 new programmes viz. B.Com. General, B.Com. Accounting & Finance, B.Com. Corporate Secretaryship, BCA & B.Sc. Electronic Media were initiated during the academic year 2017-18
5	Additional program introduced in Shift – I	B.Com. Accounting & Finance was introduced during the academic year 2017 -18 in Shift – I
6	Recruitment of teaching and non-teaching staff	Faculty were recruited to fill up the existing vacancy and for the new programmes introduced



7	Research programmes	2 M.Phil. Research Programmes commenced its admissions for the academic year 2018-19
8	ERP solutions	An agreement was entered with Firstline Infotech for ERP solutions
9	Infrastructural facilities	<p>Following infrastructural facilities were implemented in the academic year 2017-18</p> <p>Academic facilities :</p> <ul style="list-style-type: none">• Green Matte Studio,• Preview Theatre,• Recording Room and• Drawing room.• Editing suite• Multimedia lab• Photography studio• Computer lab <p>Additional facilities established:</p> <ul style="list-style-type: none">• Chapel• LED Screen• OAT• Aavin Dairy Parlour• Parking lot• Canteen <p>Sports facilities :</p> <ul style="list-style-type: none">• Basket Ball court
10	Intercollegiate fest	The Second Intercollegiate fest was conducted during the academic year 2017-18
11	Civil Services Cell	Intensive coaching classes for civil service aspirants was conducted during the academic year 2017-18

Bro.Johnson Rex Dhanabal, Superior, Director cum Secretary